

HOTEL ACCOMMODATION FORM

SMiRT 2011

Venue: India Habitat Centre | New Delhi, India

6th – 11th November 2011

- We would prefer type written form for neat entries and would request you to avoid sending hand written forms. The same must be duly filled and email to vipintyagi@travel2india.com or tanvisawhney@travel2india.com before 16th October, 2011

DELEGATE DETAILS (Please fill in block letters)			
Title			
First Name		Middle Name	
Last Name			
Institution / Organisation			
Mailing Address			
City			
State			
Country		Pin Code	
Telephone* with ISD & STD code			
Fax			
Mobile			
Email			

HOTEL DETAILS (Please type all information clearly)			
Hotel Choice (Please indicate choice in order of preference, subject to availability on first come, first served basis)	1..... 2..... 3.....		
Type of Room Required	SINGLE <input type="checkbox"/>	DOUBLE <input type="checkbox"/>	TWIN <input type="checkbox"/>
Number of Occupants			
Check in Date		Check Out Date	
Total No.of Nights			
Special Requests, if any			

Mode of payment:

1. Demand Draft:

Demand Draft in favour of “**CREATIVE TRAVEL PVT LTD.**” payable at New Delhi and send to below address

INR		Dated:	
DD No.		Drawn On	

2. Bank wire transfer: Bank Details

Payments can be made by Bankers draft mailed through express mail / courier or by bank wire transfer to our accounts as follows:

Current account # 52005002466 (incase of INR payment)

EEFC account (USD) # 52005007875 (Swift Code - SCBLINBBXXX)

EEFC account (GBP) # 52005019717 (Swift Code - SCBLINBBXXX)

EEFC account (EURO) # 52005019709 (Swift Code - SCBLINBBXXX)

at the Standard Chartered Bank, Hamilton House, Connaught Place, New Delhi - 110001, India.

All payments to be made in the name of Creative Travel Pvt. Ltd. PAN NO. AAACC0874D

Please note- 2.5% Bank Chargers will be applicable incase payment made by credit card / international wire transfer.

3. Credit Card

Terms and Conditions

1. All Rates given above are on per room per night basis
2. Rates mentioned in the payable amount column are Inclusive of room + breakfast and all taxes (i.e. 10% luxury tax on the published rates + 0.63% VAT on food and beverages + 5.15% services tax on special rates + 1.03% by us) unless specified.
3. Incase of any changes in tax structure by the Government, the revised tax amount will be applicable and will be payable by the Delegate/Guest.
4. Rooms will be allotted on a first come first serve basis and are subject to availability
5. One night room advance should be reached to the official travel agent within five days of submitting the Hotel Accommodation Form or else the same will be treated as a dummy booking and cancelled thereby
6. Accommodation through Official Travel Agent will be provided only to registered delegates.
7. If the hotel of your first choice is not available, room shall be confirmed from the next available preferred hotel.
8. Refund, if any, will be made 30 days after the completion of the congress.
9. 2.5% Bank Chargers will be applicable incase payment made by credit card / international wire transfer.
10. Balance amount must be paid 40 days prior to the arrival.

Cancellation Policy

Cancellations received 70 days prior to check in date	No cancellation charges
Cancellations received between 70 – 45 days prior to check in date	One night room charge for rooms
Cancellations received between 45 - 35 days prior to check in date	Minimum 01 night or 25% of the total amount, whichever is higher, will be charged as retention
Cancellations received less than 35 days	100 % cancellation charges will be applicable

Queries and Bookings contact :



Mr. Vipin Tyagi / Mr. Abhishek Verma on the below details:

Plan it! by Creative Travel

Creative Plaza, Nanakpura, Moti Bagh

New Delhi - 110021, INDIA

Tel: +91-11-24679192, 26872257 / 58 / 59; Fax: +91-11-26885886 / 26889764

Email: vipintyagi@travel2india.com OR abhishekverma@travel2india.com